

Service Learning Committee Minutes 12:30 pm, Thursday, September 30, 1999

Present: Elise Christiansen, Sally Gelardin, Debra Luna, Jack McLean, Patrick Murphy, Tom Nazario, Susan Prion, David Robinson, S.J., Roberta Romeo, Gini Shimabukuro, Dayle Smith, Robi Woody.

The meeting started with a welcome to new members and self-introductions of everyone present. Special mention was made that Fr. Schlegel, S.J., had formalized the former Service-Learning Task Force into a university-wide standing committee and asked that the committee report jointly to Drs. Jim Wiser and Carmen Jordan-Cox. A membership roster was distributed and members were asked to notify Jack McLean of any changes.

A History of Service-Learning Task Force was distributed highlighting the achievements of the former task force. The booklet was prepared primarily for the new members of the committee.

The committee briefly discussed what name to use for itself. The committee decided to use "Service Learning Committee" as its name.

A brief summary of the 1999-2000 Campus Compact Grant proposal was distributed to the committee. It was suggested that the complete grant proposal be posted on the service learning web site. It was noted that the grant budget did not include funding for the Syllabus Development Fellowships. It was suggested that the USF Jesuit Foundation be contacted regarding funding these fellowships. It was also noted that the Service-Learning Task Force web site was online at <http://www.usfca.edu/MODEL/sltf/index.html>.

A proposed sub-committee structure was distributed and discussed. The committee decided to have Assessment Tools, Community Scholars, Learning Community Resource Development Workshops, Syllabus Development Fellowships and Web Site & Publicity as sub-committees. An ad hoc by-laws task force was also established to develop bylaws for the new university-wide standing committee.

A sub-committee signup list was distributed. Absent members will be contacted to invite them to join a sub-committee.

The 2000 Thomas Ehrlich Faculty Award for Service Learning was discussed. The Service Learning Committee expressed interest in handling the university nomination for this award. Jack McLean will contact Dr. Wiser and Fr. Schlegel to clarify what role they would like the Service Learning Committee to take.

The 2000 Howard R. Swearer Student Humanitarian Awards were also discussed. An e-mail will be distributed encouraging Service Learning Committee members to submit nominations to Jack McLean. The Service Learning Committee will serve as the screening committee for the nomination, pending approval of the President's office.

It was noted that the Law School had recently started "Service Saturdays". It was suggested that the Service Learning Committee be encouraged to participate in university-sponsored community service events, either as individuals, or as a group. Jack McLean offered to send Service Learning Committee members flyers regarding the upcoming October Outreach and also add the entire committee to the mailing list of the Group Community Service Opportunities Newsletter.

Jack McLean asked all committee members to complete the weekly schedule form showing their usual availability for meetings. He will collect all responses and try to determine which times are most suitable for the most committee members.

The meeting was adjourned at 1:30, showing a brief video from Gonzaga University regarding their service learning program.